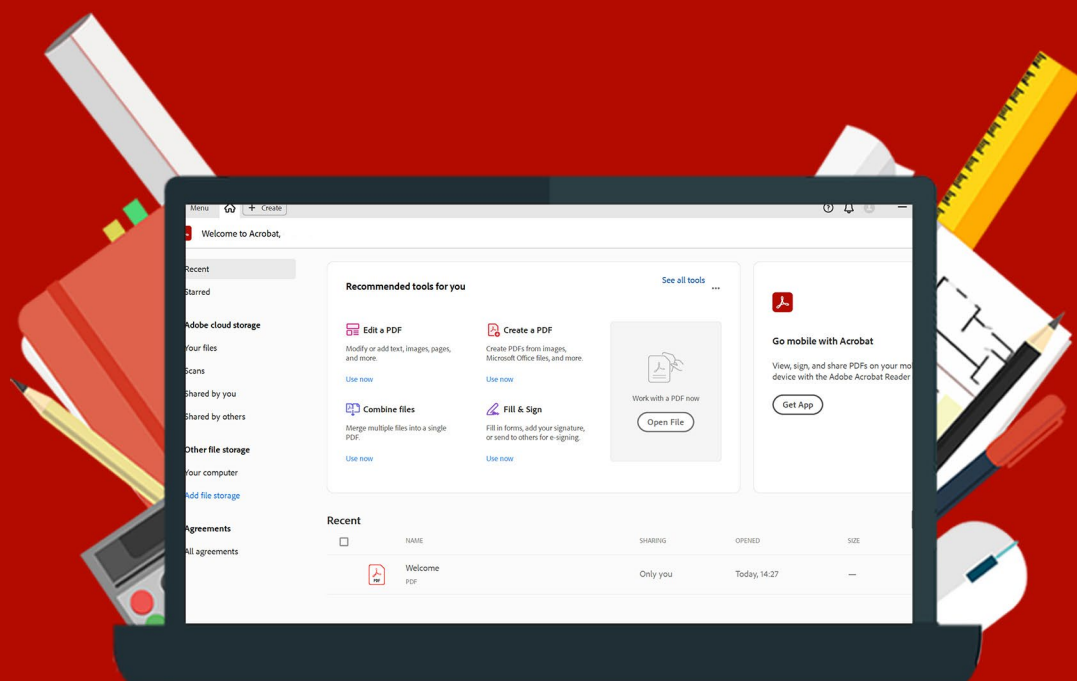


Installation Manual



Adobe Acrobat Pro

For Windows en Mac

Attention! Before you get started the following things are important:

- You will not receive a license code from Adobe.
- The membership will be linked to the email address you provided with your order. While placing your order please provide a **personal** email address. When you use the email address from your educational institution, this will cause complications.
- Your license is active as soon as your order is placed.
- The end date is equal to the order date plus one year.



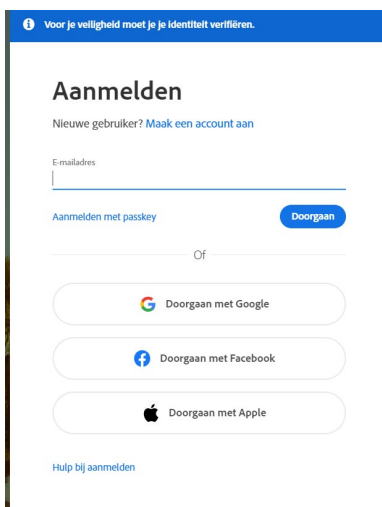
Step 1: Order Adobe Acrobat Pro on SURFspot. Within 15 minutes you will receive an email from us with your order confirmation. You will also receive an email from Adobe titled “Get started with Acrobat Pro DC”.



Step 2: To activate your license, click on the “Get Started” button. You will then be redirected to the Adobe website.

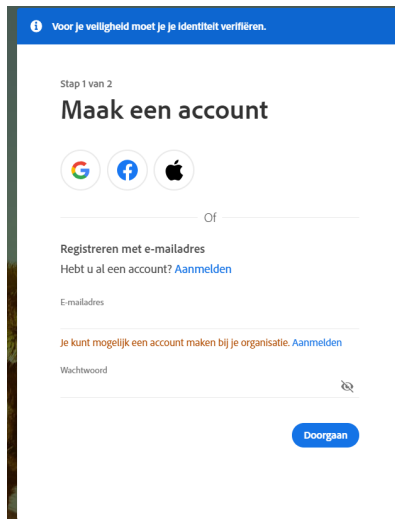
Already have an Adobe-account?

Sign off and click on “Get Started” to log in again. Enter your email address and password and click on “Continue”.



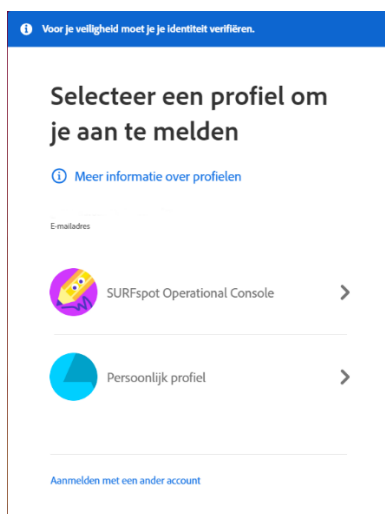
Don't have an Adobe account yet?

Enter your email address and password and click on “Continue”.



The screenshot shows the 'Maak een account' (Create account) page. At the top, it says 'Stap 1 van 2' (Step 1 of 2). Below the title, there are icons for Google, Facebook, and Apple. A line with 'Of' (Or) follows. The section 'Registreren met e-mailadres' (Register with email address) includes a link 'Hebt u al een account? Aanmelden' (Do you already have an account? Log in). There is an 'E-mailadres' (Email address) input field with a note: 'Je kunt mogelijk een account maken bij je organisatie. Aanmelden' (You may be able to create an account with your organization. Log in). Below that is a 'Wachtwoord' (Password) input field with a visibility icon. A blue 'Doorgaan' (Continue) button is at the bottom right.

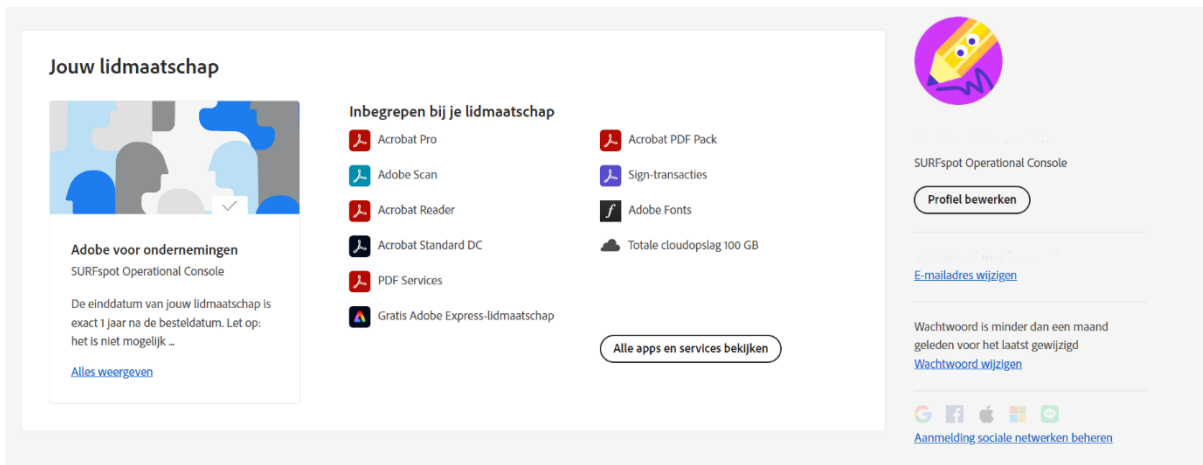
Step 3: When logging in, make sure you select the SURFspot Operational Console profile.



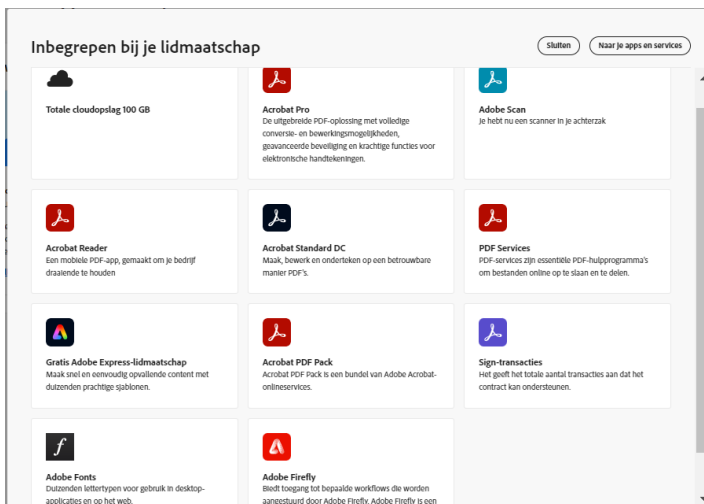
The screenshot shows the 'Selecteer een profiel om je aan te melden' (Select a profile to log in) page. At the top, it says 'Voor je veiligheid moet je je identiteit verifiëren.' (For your security, you must verify your identity). Below the title, there is a link 'Meer informatie over profielen' (More information about profiles). The 'E-mailadres' (Email address) field is empty. There are two profile options, each with a circular icon and a right-pointing arrow: 'SURFspot Operational Console' (with a purple and yellow icon) and 'Persoonlijk profiel' (with a blue icon). At the bottom, there is a link 'Aanmelden met een ander account' (Log in with another account).



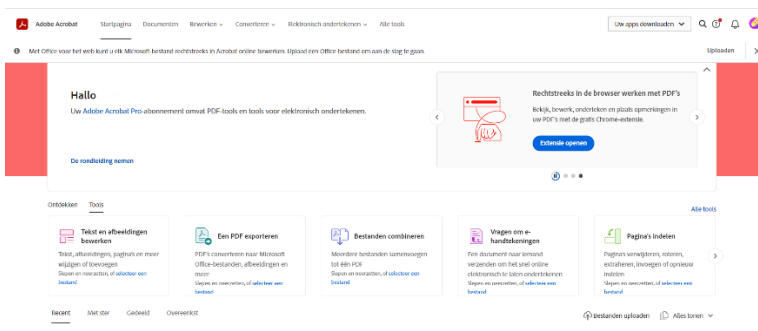
Step 4: You will now see your membership, Adobe for Enterprises – SURFspot Operational Console. This is your current membership. Your membership can be found under the “Overview” section when you go to account.adobe.com.



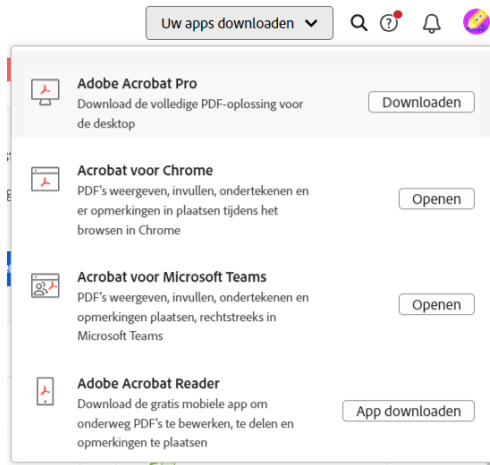
Step 5: When you click on “See all apps and services”, you will see all the apps that are included in your license.



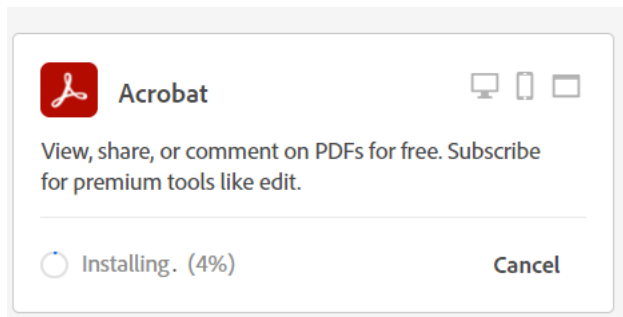
Step 6: Click on “Go to apps and services”, on this page you can install the apps.



Step 7: At the top right of your screen, click on “Download your apps”, you will now see an overview of the apps you can download. Choose the app you’d like to install and click on “Download”.



Step 8: The app will now download. If you have the Adobe Creative Cloud app, Acrobat will be installed through the Creative Cloud app. Otherwise, the app will be installed through your browser.



Step 9: After the app is installed it will open automatically. You can now get started with Adobe Acrobat Pro!

